



**Bachelor of Science Degree
Business Administration**



**Advancing the nation's workforce
one graduate at a time**



Business Administration Major

The online bachelor's degree that will boost your career with the essential skills you need to excel in today's business environment.

The Program

A Business Administration bachelor's degree from Charter Oak State College offers flexibility and affordability while positioning you as an ideal candidate for a career or promotion in today's competitive business world. The program prepares graduates for leadership positions in business, non-profit, and governmental organizations. Coursework includes all components of business administration including accounting, finance, law, management, information systems, and marketing. The major requires a minimum of 45 credits.

Graduates with a degree in Business Administration will have a solid understanding of:

- The global business environment
- The nature and composition of business organizations
- The manner in which businesses allocate resources
- How organizations interact with government policies
- Information technology and its applications
- The impact of social, cultural, and political differences in world markets
- Decision-making, leadership, teamwork, and motivational skills
- How to identify and apply the practical and ethical skills essential for success

The Business Administration Major Curriculum

Business Administration Major Requirements:

27 credits

ACC 101 Financial Accounting	MKT 220 Principles of Marketing
ACC 102 Managerial Accounting	FIN 210 Financial Management
BUS 120 Business Law	MGT 315 Organizational Behavior
MGT 101 Principles of Management	MGT 499 Strategic Management Capstone
ITE 101 Management Information Systems	

Business Administration majors must complete 9 upper level credits in one of the concentrations below:

- Small Business
- Project Management
- Human Resources
- Organizational Management
- General Business (developed with Academic Advisor)

Prerequisites:

9 credits

- Macroeconomics
- Microeconomics
- Business Statistics





Academic Requirements

Bachelor of Science Degree

- General Education: Minimum of 40 credits
- Major: Minimum of 45 credits
- 9 of which are to be chosen from one of the business concentrations shown to the left
- Elective Credits: To bring the total to 120 credits
- 30 credits must be at the upper level
- At least 60 of the 120 credits need to be in liberal arts subjects

Academic Residency

Cornerstone: All students must successfully complete the three-credit Cornerstone Seminar (IDS 101) usually during their first term.

Capstone: Students preparing to graduate with a bachelor's degree must complete the Business Administration Capstone at Charter Oak State College with a grade of "C" or higher.

Use the Credits You've Earned! We accept credits from:

- College-level examinations
- Non collegiate courses evaluated by American Council on Education (ACE) or National College Credit Recommendation Service (NCCRS)
- ACE evaluated military credit
- Most credits earned at other regionally-accredited institutions including up to 87 credits from two year colleges

“Finishing my degree at COSC was one of the best things I have done in my life. Obtaining my degree was an important factor in finally getting the job I wanted. Many thanks to all who made my dream possible.”

“Charter Oak offers a distance learning environment which makes it easier than ever to obtain a degree ... while staying focused on a career. The program offers opportunities that cannot be matched by the traditional on-campus environment.”

“Charter Oak just makes sense for busy adults to earn a needed degree. Charter Oak customizes programs to the customer ... the active adult who wants to complete a degree in a no-nonsense way.”

“Based on several conversations with friends and coworkers who went to either a four-year college immediately following high school or graduated after part-time studies at a traditional institution, I believe I received an education at Charter Oak that was not just comparable (which I would have been very happy with) but was exceptional to their traditional academic experiences.”



Advance your Career...Change your Life

Charter Oak State College is Connecticut's public online college offering associate and bachelor's degree completion programs in a number of high-demand fields including Business Administration, Health Information Management, and Cyber Security. Our students complete degrees through the use of our online courses and by combining other sources of credit. Our institution is accredited by the New England Association of Schools and Colleges.



Feel confident knowing that our professional Admissions Counselors and Academic Advisors are available every step of the way!

“Charter Oak was a perfectly sized institution; not so small that course offerings were limited, and not so big that you couldn’t talk to a real human being when you called ... it is “right sized,” allowing professors, counselors, and staff to know their students and help them through challenging circumstances. It’s the niche Charter Oak holds over other institutions.”

Contact Us

www.CharterOak.edu // admissions@charteroak.edu // 860-515-3701

Charter Oak State College, 55 Paul J. Manafort Drive, New Britain, CT 06053-2150



A Connecticut State College accredited by the New England Association of Schools and Colleges

Charter Oak State College complies with all applicable federal and state laws regarding nondiscrimination and affirmative action