

Healthcare Administration Major

The Bachelor of Science in Healthcare Administration is designed to provide professionals working in the healthcare industry with the knowledge required to create, implement and efficiently administer programs and services delivered by health care organizations.

Students may be subject to a criminal background check and drug screening prior to being placed in any internship. Furthermore, anyone convicted of a felony and even some misdemeanors will not be able to complete most certification and licensing exams, nor find gainful employment in most healthcare settings.

All major requirements must be completed with a grade of 'C' or higher. This major requires a minimum of 36 credits.

Major Requirements

HCA 101: Healthcare Systems and Administration	3cr
HCA 201: Healthcare Quality Concepts and Principles	3cr
ACC 101: Financial Accounting	3cr
HCA 211: Healthcare Finance	3cr
HCA 311: Economics of Health and Healthcare	3cr
HCA 301: Contemporary Ethical Issues in Health and Healthcare	3cr
HCA 401: Regulatory & Accrediting Requirements	3cr
HRM 310: Human Resource Management	3cr
One of the following:	3cr
• HCA 450: Leadership in Healthcare Administration	
• MGT 450: Leadership Practices	
• MGT 451: Team Leadership	
Electives in Business, Management, MIS, Informatics, Healthcare or in an approved related field.	6cr
HCA 499: Capstone	3cr

Co-requisites

- MAT 105: Statistics
- HCA 105: Medical Terminology

Individuals who plan to seek licensure in Healthcare Administration or other public health capacities should investigate the requirements of such licensure. A degree from Charter Oak State College is not a professional degree and does not guarantee or assure automatic qualification for certification. However, the bachelor's degree provides the courses needed for entry into a graduate program.

Student Learning Outcomes

Students who graduate with a major in Healthcare Administration will be able to:

1. describe the different types of healthcare delivery systems and services by comparing past, present, and anticipated changes;
2. discuss human resource management, behaviors, diversity, and policies and procedures;
3. review legal and ethical responsibilities in the healthcare organization as they relate to patient/client rights;
4. use research methods to assess customer service and client satisfaction to understand how healthcare quality is delivered, measured, and monitored;
5. describe economic factors and payment sources that influence health care decisions of the population served;
6. explain financial risk and risk to the organization through evaluation and interpretation of appropriate data and performance reports;
7. identify regulatory and voluntary accrediting standards, process improvement concepts and principles and application to healthcare;
8. recognize the value of clinical informatics in making informed care decisions;
9. demonstrate communication, teamwork, leadership skills and competencies;
10. discuss global factors affecting the healthcare industry; and
11. identify and apply strategic management principles and concepts.