

Healthcare Administration Major

The Bachelor of Science in Healthcare Administration is designed to provide professionals working in the healthcare industry with the knowledge required to create, implement and efficiently administer programs and services delivered by health care organizations.

Students may be subject to a criminal background check and drug screening prior to being placed in any internship. Furthermore, anyone convicted of a felony and even some misdemeanors will not be able to complete most certification and licensing exams, nor find gainful employment in most healthcare settings.

Students who plan to seek licensure in Healthcare Administration or other public health capacities should investigate the requirements of such licensure. A degree from Charter Oak State College is not a professional degree and does not guarantee or assure automatic qualification for certification. However, the bachelor's degree provides the courses needed for entry into a graduate program.

All major requirements must be completed with a grade of 'C' or higher. This major requires a minimum of 36 credits.

In order to earn a Bachelor's degree at Charter Oak, all Major, General Education, Liberal Arts, elective, and Upper Division credit must equal 120 or more credits.

Major Requirements

HCA 101: Healthcare Systems and Administration	3cr
Choose one of the following:	3cr
<ul style="list-style-type: none">• HCA 201: Healthcare Quality Concepts and Principles• **HCA 620: Healthcare Performance Improvement & Quality Management	
ACC 101: Financial Accounting	3cr
Choose one of the following:	3cr
<ul style="list-style-type: none">• HCA 211: Healthcare Finance• **HCA 510: Advanced Healthcare Finance	
Choose one of the following:	3cr
<ul style="list-style-type: none">• HCA 311: Economics of Health and Healthcare• **HCA 505: Legal & Ethical Issues in Healthcare	
HCA 301: Contemporary Ethical Issues in Health and Healthcare	3cr
Choose one of the following:	3cr
<ul style="list-style-type: none">• HCA 401: Regulatory & Accrediting Requirements• **HCA 610: Policy and Regulatory Strategies in Healthcare	
HRM 310: Human Resource Management	3cr
One of the following:	3cr
<ul style="list-style-type: none">• HCA 450: Leadership in Healthcare Administration• MGT 450: Leadership Practices• MGT 451: Team Leadership	
Electives in Business, Management, MIS, Informatics, Healthcare or in an approved related field.	6cr
HCA 499: Capstone	3cr

**These courses must be approved as part of the [Fast-Track Undergraduate to Graduate Degree Program](#). Fast-Track programs offer approved undergraduate students the opportunity to enroll in graduate credits to be used towards the completion of their undergraduate degree program at Charter Oak. This will not only allow for the completion of an undergraduate degree but will also allow undergraduate students the advantage of beginning a graduate program with the opportunity of completion within ^one year upon graduation from the undergraduate degree (^full-time course load is required).

Co-requisites

- MAT 105: Statistics
- HCA 105: Medical Terminology

Program Learning Outcomes

Students who graduate with a major in Healthcare Administration will be able to:

- describe the different types of healthcare delivery systems and services by comparing past, present, and anticipated changes;
- discuss human resource management, behaviors, diversity, and policies and procedures;
- review legal and ethical responsibilities in the healthcare organization as they relate to patient/client rights;
- use research methods to assess customer service and client satisfaction to understand how healthcare quality is delivered, measured, and monitored;
- describe economic factors and payment sources that influence health care decisions of the population served;
- explain financial risk and risk to the organization through evaluation and interpretation of appropriate data and performance reports;
- identify regulatory and voluntary accrediting standards, process improvement concepts and principles and application to healthcare;
- recognize the value of clinical informatics in making informed care decisions;
- demonstrate communication, teamwork, leadership skills and competencies;
- discuss global factors affecting the healthcare industry; and
- identify and apply strategic management principles and concepts.