



Thank you for your interest in the alternate route to certification in early childhood education offered at Charter Oak State College.

Candidates are enrolled each August 1 and January 2.

Steps to apply:

1. Contact Jo-Ann Williams at (860) 515-3878 or jwilliamsstabler@charteroak.edu to let me know of your intent to apply to the program and request an application.
2. Send copies of ALL your official transcripts to Registrar @ Charter Oak State College
3. Meet the following educator preparation requirements for 112 certification - [PRAXIS 1 Requirements](#)
4. Complete the application form, and make sure you attach responses to the two written essay questions.
5. Send in your application and make sure we receive your two letters of reference and employer verification forms by June 15 or December 15.

If you meet the minimum qualifications for the program, you will be invited to participate in an interview at Charter Oak State. Final admission decisions will be based on a variety of criteria including knowledge of early childhood, strength of references, depth and breadth of work experiences, and capacity for academic inquiry as indicated by academic history and verbal expression skills.

Please contact me with questions about the application process:

Jo-Ann Williams
ECE ARC/ECTC Coordinator
Charter Oak State College
(860) 515-3878
jwilliamsstabler@charteroak.edu

ALTERNATE CERTIFICATE PROGRAM: EARLY CHILDHOOD EDUCATION
Charter Oak State College

PROGRAM OVERVIEW

Certification Offered

Charter Oak State College offers an alternate route to the Connecticut Birth through Kindergarten (N-K) teaching certificate (112 endorsement: Integrated Early Childhood/Early Childhood Special Education). This teaching certificate qualifies professionals to work in public preschools, Birth to Three Early Intervention services, and public school kindergartens only.

Application Process

Acceptance into the program will be based on a variety of criteria and includes an interview process. Interviews of qualified applicants take place year round.

Minimum Qualifications

To be considered for the program, applicants must meet the following minimum requirements:

- Have completed a bachelor's degree with 15 credits in human growth and development in the areas of typical and atypical development, psychology of learning and family studies. Candidates who completed a bachelor's degree without a declared major must have completed 18 hours of related coursework in human growth and development. Foreign degree students must have their transcripts evaluated by State Department of Education:
<http://www.sde.ct.gov/sde/cwp/view.asp?a=2613&q=321296>
- Meet the following educator preparation requirements for 112 certification –[PRAXIS 1 Requirement](#)

To sign up to take the test with ETS:

http://www.ets.org/praxis/ct?WT.ac=praxishome_states_121126

- Have attained a 3.0 cumulative GPA. Students with GPAs between 2.7 and 3.0 may petition in writing for consideration of a waiver based on a history of exceptional professional experience or recent academic excellence. Please contact Jo-Ann Williams via email for this request at jwilliamsstabler@charteroak.edu.
- Have verified full-time experience as an early childhood educator (with children ages birth through five) or as a home visitor providing educational services to families with children between the ages of birth to five.
- Two professional references.

Additional Considerations

All qualified students will be interviewed for the program. Final acceptance decisions will take into consideration candidates' knowledge base in early childhood, strength of references, depth and breadth of work experiences, and capacity for academic inquiry as indicated by academic history and written and oral expression skills.

Program Overview

This program will consist of intensive and accelerated instruction by expert faculty. Accepted students must complete an orientation, and individual learning activities prior to the beginning of the program. All students will receive orientation in the use of on-line learning technology and Charter Oak State College resources. Students will complete on-line coursework throughout the program as well as meet for weekend classes on Saturdays (New Britain). Additionally, students must be able to complete multiple field-based projects throughout the duration of the program as well as complete a four-week unpaid full-time internship. Field sites for the internship will be selected for the students with input by the ECE ARC coordinator. Students must successfully complete all portions of the program as well as a final edTPA portfolio assessment in order to be recommended for teacher certification. Students who complete the ECE ARC program must obtain employment for 90 days with a temporary teaching certificate prior to receiving their initial teaching certification from the State Department of Education.

Program Costs

Tuition for the program is \$6,995 with a \$300 portfolio fee payable to Pierson. Payment plans are available. Books and supplies for the program are approximately \$300.

For more information:

Please contact: Jo-Ann Williams , ECE ARC Coordinator, Charter Oak State College, (860) 515-3878, jwilliamsstabler@charteroak.edu

Birth to Five Early Childhood Education Alternate
Certificate Program Application

| | | | | |
|--|--|-------------|------|-----------|
| Last Name: | | First Name: | | M.I. |
| Alternate last name shown on transcript: | | | | |
| E-mail Address: | | | | |
| Home Address: | | | | |
| City: | | State: | | Zip Code: |
| Social Security Number: (Required) | | | DOB: | |
| Home phone (including area code): | | | | |
| Alternate phone (including area code): | | | | |
| Are you a Connecticut resident? <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | |
| Are you a U.S. Citizen? <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | |
| Have you ever been convicted of a felony? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Note: candidates in teacher certificate programs must complete background checks prior to student teaching, prior convictions will result in being unable to complete this part of your certification and result in dismissal from the program.</i> | | | | |
| Are you a Charter Oak Student College graduate? <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | |
| Current employer and position held: | | | | |
| How did you hear about the Charter Oak ECE ARC Program? | | | | |

Demographics (optional) – Please Clearly Mark All That Apply

| American Indian or Alaska Native | Asian/Pacific Islander | Black/African American Non-Hispanic | Hispanic | White Non-Hispanic | | Male | Female |
|----------------------------------|------------------------|-------------------------------------|----------|--------------------|--|------|--------|
| | | | | | | | |

1. Education List all educational institutions attended and degrees completed or credits obtained

| Institution/Address | Major (ECE, Psychology, etc.) | Degree or Certificate Obtained | Graduation Date |
|---------------------|-------------------------------|--------------------------------|-----------------|
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Was your Cumulative GPA below 3.0 (are you requesting a GPA waiver)?

2. Professional Experience List all early childhood programs you have worked for. If more space is needed, please attach a separate sheet of paper.

| |
|-----------------------|
| Program Name: |
| Program Address: |
| Program Phone Number: |
| Date of Employment : |
| Position Held: |
| Supervisors Name: |

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|-----------------------|
| Program Name: |
| Program Address: |
| Program Phone Number: |
| Date of Employment : |
| Position Held: |
| Supervisors Name: |

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|-----------------------|
| Program Name: |
| Program Address: |
| Program Phone Number: |
| Date of Employment : |
| Position Held: |
| Supervisors Name: |

3. The program requires a four week full-time unpaid internship in a setting selected by you with support from the program coordinator. How will you arrange for that time off with your current employer? If more space is needed please attach a separate sheet of paper.

4. Written Essay Questions: Prepare responses to each of the following questions and attach your answers to your application.

4A) why do you want to complete an alternate certification in Birth-5 at Charter Oak State College? (One page suggested)

4. Written Essay Questions: Prepare responses to each of the following questions and attach your answers to your application.

4B) Describe your vision of a high quality early childhood classroom. (One or two pages suggested)

5. Check list:

| | YES | NO | Date Rec'd |
|---|------------|-----------|-------------------|
| Have you requested your transcripts be sent to us? | | | |
| Are you a Charter Oak graduate? | | | |
| Did you request two letters of reference? | | | |
| Have you been convicted of a felony? | | | |
| Have you requested previous and current employers to complete the employment verification form? | | | |
| Have you taken the Praxis exam and requested they be sent to Charter Oak? If yes, what are your scores? Reading: _____ Math: _____ Writing: _____ | | | |
| If you answered no above, have you signed up to take the Praxis exam? If yes, date you will take the exam: _____ | | | |
| If you are requesting a GPA waiver, is it attached? | | | |
| What other information would you like us to know? | | | |

Employer Verification Form
ECE ARC
Charter Oak State College

Directions: Make as many copies of this form as necessary and distribute to current and former employer. You must be able to demonstrate successful employment (2250 hours) in the early childhood field. Provide each employer with a stamped envelope addressed to Jo-Ann Williams, ECE ARC, Charter Oak State College, 55 Paul Manafort Dr, New Britain, CT 06050. Forms will not be accepted that are not received in sealed envelopes. ***This is not the same as a professional reference. In addition to this form, you must also request two letters of reference from individuals that know you well as an early childhood professional.***

Applicant (employee) name: _____
Employer Name: _____ Title: _____
Program Name: _____ Phone: _____
Program Address: _____
Type of Program (service provided and ages): _____

I verify that the applicant named above worked for my program from:
(List dates of employment) _____ to _____, for _____
hours/week, in the following positions:

EMPLOYER RELEASE STATEMENT-CURRENT EMPLOYER ONLY

If you are currently his/her employer, please also read and check one of the following statements:

_____ I understand that if the candidate enrolls in the ECE ARC program that he/she will be required to complete a 4 week internship in May or June as well as conduct several observations during workdays in the winter/spring. The candidate and I have discussed how the candidate will arrange for this time off from work and I am able to accommodate for this time off.

_____ I am not able to accommodate this time off.

Signature: _____ Date: _____