

**Next Career Move?**

*Finish College Online – Start this Fall!*

**Online Course Schedule**

**Fall 2019**

 **CharterOak**<sup>SM</sup>  
STATE COLLEGE

Degrees Without Boundaries

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# ADVANCING THE NATION'S

Thinking about your next career move? Finish college online with our career-focused majors that really *work* for you! Charter Oak State College prepares its busy adult students with the necessary skills for the 21st century workforce. Now more than ever, a college degree is crucial to career success. Whether it's getting a better job or advancing in your current job, there isn't a better time to complete your degree.

We offer many fields of study that can be completed through the exclusive use of our online courses, as well as Bachelor of Science degrees in flourishing career paths such as Nursing, Health Information Management, Health Care Administration, Cyber Security, Business Administration, Public Safety Administration, and Psychology! Don't wait – register today and see how you really can complete your college degree around your busy life!

## Majors

B.S. Business Administration  
B.S. Child Studies  
B.S. Criminal Justice  
B.S. Cyber Security  
B.S. Early Childhood Education  
B.S. Health Care Administration  
B.S. Health Information Management  
B.S. Nursing  
B.S. Psychology  
B.S. Public Safety Administration  
B.S. Sociology  
A.S. Early Childhood Education

## Concentrations, Bachelor's in General Studies

American Studies	Information Systems Studies
Child and Youth Development	Liberal Studies
Health Studies*	Organizational Leadership
History	Paralegal Studies
Human Resources	Political Science
Individualized Studies	Public Administration

*\*Program available only to current health care practitioners*



## Use the Credits You've Earned!

We accept credits from:

- College-level examinations
- Non collegiate courses evaluated by American Council on Education (ACE) or National College Credit Recommendation Service (NCCRS)
- ACE evaluated military credit
- Most credits earned at other regionally-accredited institutions including up to 87 credits from two year colleges

*Charter Oak State College complies with all applicable federal and state laws regarding nondiscrimination and affirmative action.*

## BIG NEWS!

*New Major:*

**B.S. Nursing**

*\*ADN in Nursing required*

**Visit [www.CharterOak.edu/RN-to-BSN](http://www.CharterOak.edu/RN-to-BSN)**

**[admissions@charteroak.edu](mailto:admissions@charteroak.edu)**

**860-515-3701**

Explore today at [CharterOak.edu/fall](http://CharterOak.edu/fall)

# WORKFORCE...

## Fall 2019 IMPORTANT DATES!



**Course Registration is Open**

**AUGUST 26**

**Classes begin for:**

**Full semester – 15 weeks**

**Term 1 – 8 weeks**

**Session 1 – 5 weeks**

**OCTOBER 7**

**Session 2 begins – 5 weeks**

**OCTOBER 28**

**Term 2 begins – 8 weeks**

**NOVEMBER 18**

**Session 3 begins – 5 weeks**

(College closed Labor Day, September 2, 2019; Columbus Day, October 14, 2019; Thanksgiving Recess, November 28-29, 2019)



Register today at [CharterOak.edu/application](https://CharterOak.edu/application)

# ...ONE GRADUATE AT A TIME

## Online Courses *Fall 2019*

<b>ACC 101</b> Financial Accounting	F, T1, T2	<b>CSS 435</b> Fundamentals of Network Security	T2	<b>ENG 319</b> Literary Theory	T2
<b>ACC 102</b> Managerial Accounting	F, T1, T2	<b>CSS 436</b> System Forensics, Investigations & Responsibility	T1	<b>ENG 320</b> Shakespeare	T1
<b>AMS 499</b> American Studies Capstone	T2	<b>CSS 437</b> Hacker Tech, Tools & Incident Handling	T1	<b>ENG 499</b> Literature Capstone	T2
<b>ARC 001</b> Infant/Toddler Methods	F	<b>CSS 438</b> Security Strategies for Web Apps & Social Networks	T2	<b>FAR 110</b> Introduction to Film	T2
<b>ARC 002</b> Preschool & Kindergarten Methods	F	<b>CSS 490</b> Cybersecurity Capstone	T2	<b>FAR 330</b> Women in Film	F
<b>ARC 008</b> Internship Assessment	F	<b>ECE 101</b> Introduction to Early Childhood Education	T1	<b>FAR 499</b> Fine Arts Capstone	T2
<b>ASE 220</b> Principles of Positive Youth Development	T1	<b>ECE 176</b> Health, Safety & Nutrition: Birth to Eight	T1, T2	<b>FIN 210</b> Financial Management	F, T2
<b>ASE 255</b> Introduction to After School Care & Education	T1	<b>ECE 189</b> CDA Preparation	T1	<b>GEO 101</b> World Regional Geography	F
<b>ASE 260</b> Program Environments & Curriculum Development in After School Education	T1	<b>ECE 205</b> Diversity & Ethics in Early Childhood Education	T1, T2	<b>GLY 124</b> Physical Geology	T2
<b>ASE 265</b> Child & Adolescent Development	T2	<b>ECE 210</b> Observation & Assessment in Early Childhood Programs	T2	<b>HCA 101</b> Health Care Systems & Administration	T1, T2
<b>ASE 270</b> Supervision & Leadership in After School Education	T1	<b>ECE 215</b> Behavior Management in Early Childhood Education	T1	<b>HCA 105</b> Health Care Terminology	T1
<b>ASE 398</b> After School Education Practicum	T1	<b>ECE 217</b> The Exceptional Learner	T2	<b>HCA 111</b> The Claims Environment	T2
<b>ASE 399</b> After School Education Practicum	F	<b>ECE 222</b> Curriculum Young Child: Methods & Techniques	T1	<b>HCA 201</b> Health Care Quality Concepts & Principles	T2
<b>ASE 499</b> Child & Youth Development Capstone	T2	<b>ECE 231</b> Early Language & Literacy Development	T1	<b>HCA 211</b> Health Care Finance	T1, T2
<b>BIO 105</b> Nutrition	T1, T2	<b>ECE 247</b> Child Development: Birth to Eight	T1, T2	<b>HCA 301</b> Contemporary Ethical Issues in Health Care Administration	T1, T2
<b>BIO 120</b> Genetics with Lab	F	<b>ECE 250</b> Administration & Supervision in Early Childhood Education Programs	T1, T2	<b>HCA 311</b> Health Care Economics	T1
<b>BIO 130</b> Human Biology with Lab	F, T2	<b>ECE 261</b> Infant/Toddler Care: Methods & Techniques	T1, T2	<b>HCA 321</b> Continuous Quality Improvement in Health Care Administration	T1
<b>BIO 212</b> Anatomy & Physiology	F	<b>ECE 304</b> Advanced Language & Literacy: Infant/Toddler	T2	<b>HCA 350</b> Transcultural Competency in Health Care Administration	T1, T2
<b>BIO 215</b> Pathophysiology	F	<b>ECE 321</b> Mathematics for the Young Child	T1	<b>HCA 401</b> Regulatory & Accrediting Agencies & Requirements for Health Care Organizations	T1
<b>BUS 120</b> Business Law	T1	<b>ECE 325</b> Personnel Management in Programs for Children	T2	<b>HCA 411</b> Health Care Law	T2
<b>BUS 201</b> Business Statistics	T1, T2	<b>ECE 326</b> Finance in Early Childhood Programs	T2	<b>HCA 450</b> Leadership in Health Care Administration	T2
<b>BUS 250</b> International Business	T1	<b>ECE 335</b> Advanced Methods Early Childhood Education/Special Ed- Pre K-K	T1	<b>HCA 499</b> Health Care Administration Capstone	T2
<b>BUS 499</b> Business Administration Capstone	T2	<b>ECE 350</b> History of Montessori Education	T2	<b>HIM 115</b> Principles of Health Information Management	T2
<b>CHE 101</b> Chemistry with Lab	T2	<b>ECE 351</b> Advanced Leadership Early Childhood Education Programs	T1	<b>HIM 200</b> Health Information Systems	T2
<b>COM 101</b> Speech Communication	F, T1, T2	<b>ECE 399</b> Child Studies Practicum	F	<b>HIM 205</b> Reimbursement Methodologies	T1
<b>COM 102</b> Introduction to Language & Communication Development	F	<b>ECE 450</b> Montessori Literacy Model	T1	<b>HIM 210</b> Medical Coding & Billing I: ICD-10	F
<b>COM 103</b> Standards & Practice for SLPs in the School	T2	<b>ECE 490</b> Child Study Capstone/Practicum Early Childhood Teacher Certification	F	<b>HIM 211</b> Medical Coding II & Billing: CPT	T2
<b>COM 307</b> Language & Literacy Development	T1	<b>ECE 494</b> Early Childhood Education Major-Early Childhood Teacher Certification Capstone	F	<b>HIM 300</b> Medical Vocabularies & Classification Systems	T1
<b>COM 326</b> Organizational Communication	T1, T2	<b>ECE 499</b> Child Studies Capstone	T2	<b>HIM 305</b> Health Information Services Management & Leadership	T1
<b>COM 399</b> Speech & Language Pathology Practicum	F	<b>ECO 103</b> Macroeconomics	T2	<b>HIM 315</b> Health Care Statistics	T1
<b>COM 499</b> Communication Capstone	T2	<b>ECO 104</b> Microeconomics	T1	<b>HIM 320</b> Electronic Health Records & Health Information Exchange	T2
<b>CRJ 101</b> Criminal Justice	T1	<b>EDU 100</b> Introduction to Paraprofessional Training	T2	<b>HIM 405</b> Health Care Information, Law, Privacy & Security	T1, T2
<b>CRJ 210</b> Forensic Science	T1	<b>EDU 101</b> Behavior Strategies/Paraprofessional	T1	<b>HIM 420</b> Health Research & Quality	T1, T2
<b>CRJ 215</b> Criminology	T2	<b>EDU 102</b> Exceptional Learners/Paraprofessional	T1	<b>HIM 435</b> Health Care Data Analytics & Information Governance	T2
<b>CRJ 315</b> Race, Class & Gender in the Criminal Justice System	T2	<b>EDU 103</b> Autistic Learner & Assistive Techniques	T2	<b>HIM 498</b> Health Information Management Practicum	T1
<b>CRJ 325</b> Ethics in Criminal Justice	T1	<b>EDU 104</b> Paraprofessional Internship	F	<b>HIM 499</b> Health Information Management Capstone	T2
<b>CRJ 335</b> Victimology	T1	<b>EDU 305</b> Autism Spectrum Disorder	T2	<b>HIS 101</b> U.S. History 1: New World-Reconstruction	F, T1
<b>CRJ 340</b> Sexual & Domestic Violence	T1	<b>ENG 101</b> English Composition 1	T1, T2	<b>HIS 102</b> U.S. History 2: 1877- Present	T2
<b>CRJ 355</b> Mental Health/Substance Abuse in Criminal Justice	T2	<b>ENG 102</b> English Composition 2	T1, T2	<b>HIS 121</b> Western Civilization 1	T1
<b>CRJ 360</b> Homeland Security & Criminal Justice	T2	<b>ENG 202</b> Survey of Literature	T2	<b>HIS 122</b> Western Civilization 2	T2
<b>CRJ 405</b> Victim's Rights & Services	T2	<b>ENG 209</b> Survey of American Literature	T1	<b>HIS 200</b> Historical Methods & Materials	T2
<b>CRJ 495</b> Criminal Justice Major Capstone	T2	<b>ENG 301</b> Power Writing	F	<b>HIS 248</b> History of the American Constitution	F
<b>CSS 146</b> Legal Issues/Information Security	T1	<b>ENG 302</b> World Literature for Children	T1, T2	<b>HIS 250</b> History of Eastern Religions	T2
<b>CSS 230</b> Managing Risk Information Systems	T1	<b>ENG 304</b> American Short Story	T2	<b>HIS 333</b> American Foreign Policy from 1945	T2
<b>CSS 245</b> Security Policies & Implementation Issues	T2	<b>ENG 305</b> Science Fiction	F	<b>HIS 395</b> Historiography	F
<b>CSS 345</b> Auditing IT Infrastructure for Compliance	T1, T2			<b>HIS 499</b> History Capstone	F
<b>CSS 346</b> Access Controls, Authentication & PKI	T1			<b>HLT 102</b> Dementia & Alzheimer's Disease	T1
<b>CSS 347</b> Security Strategies in Windows OS Applications	T1				
<b>CSS 348</b> Security Strategies in Linux OS/Applications	T2				

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<b>HLT 103</b>	Hospice & Palliative Care	T1	<b>MGT 460</b>	Fundamentals of Project Management	T1, T2	<b>PSY 236</b>	Lifespan Development	F
<b>HLT 104</b>	Substance Abuse	T1	<b>MGT 462</b>	Effective Project Management	T1, T2	<b>PSY 248</b>	Adolescent Psychology	T2
<b>HLT 105</b>	Issues in Aging	T2	<b>MGT 464</b>	Mastering Project Management	T2	<b>PSY 301</b>	Psychology of Play	T1, T2
<b>HLT 499</b>	Health Studies Capstone	T2	<b>MGT 467</b>	Training & Development	T2	<b>PSY 306</b>	Industrial/Organizational Psychology	T1
<b>HRM 310</b>	Human Resource Management	T1, T2	<b>MKT 220</b>	Principles of Marketing	T1	<b>PSY 319</b>	Psychology of Gender	T1, T2
<b>HRM 311</b>	Managing People in a Global Economy	T2	<b>MKT 310</b>	International Marketing	T2	<b>PSY 320</b>	Cognitive Psychology	T1
<b>HRM 312</b>	Employment Law	T2	<b>MKT 350</b>	Digital Marketing & Communication in a Global Environment	T2	<b>PSY 321</b>	Social Psychology	T2
<b>HRM 499</b>	Human Resource Management Capstone	T2	<b>MUS 120</b>	Popular Music of the Rock Era	T1	<b>PSY 322</b>	Learning & Memory	F
<b>HSE 499</b>	Applied Behavioral Science Capstone	T2	<b>NUR 301</b>	Baccalaureate Nursing Role	T2	<b>PSY 333</b>	Social Psychology & Deviance	T2
<b>IDS 101</b>	Cornerstone Seminar	T1, T2	<b>OEL 501</b>	Learning Community	T1	<b>PSY 334</b>	Psychology of Personality	T1, T2
<b>IDS 102</b>	Prior Learning Portfolio Development	T2	<b>OEL 520</b>	Personal Leadership	T2	<b>PSY 335</b>	Psychology of Exceptional Children	T1, T2
<b>IDS 103</b>	Academic Writing & Critical Thinking	T1, T2	<b>OEL 525</b>	Group Process & Team Dynamics	T2	<b>PSY 336</b>	Abnormal Psychology	T1, T2
<b>IDS 120</b>	The Global Village	T1	<b>OEL 541</b>	Business & Economics of an Organization	T1	<b>PSY 340</b>	Positive Psychology	T1
<b>ISB 498</b>	Business Capstone 1	S1, S3	<b>OEL 542</b>	Effective Communication	T2	<b>PSY 410</b>	Research Methods for Behavioral Sciences	F, T1, T2
<b>ISB 499</b>	Business Capstone 2	F	<b>OEL 554</b>	Nonprofit Resource Development & Fundraising	T1, T2	<b>PSY 450</b>	Introduction to Neuropsychology	F, T2
<b>ISM 498</b>	Math/Science/Technology Capstone 1	S1, S3	<b>OEL 610</b>	Intercultural/Global Perspectives	T1	<b>PSY 454</b>	Psychology of Addiction	T2
<b>ISM 499</b>	Math/Science/Technology Capstone 2	F	<b>OEL 615</b>	Developing & Leading Others	T1, T2	<b>PSY 490</b>	History & Systems of Psychology	F
<b>ISS 498</b>	Social/Behavioral Science Capstone 1	S1, S3	<b>OEL 643</b>	Leading Organizational Change	T2	<b>PSY 495</b>	Psychology Major Capstone	T2
<b>ISS 499</b>	Social/Behavioral Science Capstone 2	F	<b>OEL 690</b>	Applied Research Project	T1	<b>PUB 101</b>	Introduction to Public Administration	T1
<b>ITE 101</b>	Management Information Systems	T1, T2	<b>OEL 695</b>	Capstone Seminar	T1, T2	<b>PUB 105</b>	Introduction to Organizational & Community Studies	T1
<b>ITE 102</b>	Introduction to Computer Science	T2	<b>PHA 011</b>	Pharmacists Refresher 1	T1, T2	<b>PUB 205</b>	Public Finance & Budgeting	T1
<b>ITE 145</b>	Fundamentals of Information Systems Security	T1, T2	<b>PHA 021</b>	Pharmacists Refresher 2: CT	T1, T2	<b>PUB 210</b>	Ethics in Public Administration	T2
<b>ITE 220</b>	Networking & Data Communications	T2	<b>PHL 201</b>	Ethics in America	T1, T2	<b>PUB 215</b>	Making Public Policy	T2
<b>ITE 345</b>	Computer Ethics	T2	<b>PHL 485</b>	Business Ethics & Individual Values	T2	<b>PUB 302</b>	Community Assessment	T1
<b>ITE 410</b>	Software Engineering	T1	<b>PLG 110</b>	Technology in Law	T2	<b>PUB 320</b>	Contextualizing Work	T2
<b>ITE 430</b>	Database Management & Design	T2	<b>PLG 210</b>	Legal Research & Writing	T1	<b>PUB 322</b>	Cities & Communities	T2
<b>ITE 499</b>	Information Systems Studies Capstone	T1	<b>PLG 301</b>	Legal Ethics & Professional Responsibility	T1	<b>PUB 329</b>	History of Labor	T2
<b>JUD 499</b>	Judaic Studies Capstone	T2	<b>PLG 311</b>	Elder Law	T2	<b>PUB 499</b>	Public Administration Capstone	T2
<b>LDR 499</b>	Organizational Leadership Capstone	T2	<b>PLG 314</b>	Real Estate Law	T2	<b>SCI 201</b>	Environmental Science	T1, T2
<b>LSH 498</b>	History/Humanities Capstone 1	S1, S3	<b>PLG 320</b>	Family Law	T1	<b>SCI 202</b>	Interdisciplinary Science Lab	T1, T2
<b>LSH 499</b>	History/Humanities Capstone 2	F	<b>PLG 499</b>	Paralegal Capstone	T2	<b>SOC 101</b>	Sociology	T1
<b>LSM 498</b>	Math/Science Capstone 1	S1, S3	<b>POL 150</b>	American Government	T1, T2	<b>SOC 210</b>	Sociology of the Family	F, T2
<b>LSM 499</b>	Math/Science Capstone 2	F	<b>POL 220</b>	State & Local Government	T2	<b>SOC 215</b>	Women in American Society	F
<b>LSS 498</b>	Social/Behavioral Science Capstone 1	S1, S3	<b>POL 250</b>	Ethics in International Relations	T1, T2	<b>SOC 311</b>	Sociology of the City	T2
<b>LSS 499</b>	Social/Behavioral Science Capstone 2	F	<b>POL 300</b>	The Modern Presidency	F	<b>SOC 315</b>	Sociology of Diversity	T1
<b>MAT 100</b>	Elementary Algebra	S1	<b>POL 321</b>	Constitutional Law	T2	<b>SOC 320</b>	Urban Youth in American Society	T1, T2
<b>MAT 101</b>	Contemporary Mathematics	T2	<b>POL 334</b>	Modern Political Thought	T1	<b>SOC 350</b>	Children, School & the Community	T1, T2
<b>MAT 103</b>	College Algebra	T1, T2	<b>POL 499</b>	Political Science Capstone	T2	<b>SOC 449</b>	Social Problems: Impact on the Workplace	T1, T2
<b>MAT 105</b>	Statistics	F, T1, T2	<b>PSA 305</b>	Ethics in Public Safety Administration	S1	<b>SOC 450</b>	Social Theory	T2
<b>MAT 115</b>	Logic	F, 2	<b>PSA 315</b>	Public Safety Community Delivery Systems	S3	<b>SOC 495</b>	Sociology Major Capstone	T2
<b>MGT 101</b>	Principles of Management	T1, T2	<b>PSA 330</b>	Cultural Diversity in Public Safety Administration	S3	<b>SPA 101</b>	Spanish 1	F
<b>MGT 315</b>	Organizational Behavior	T1, T2	<b>PSA 335</b>	Group Dynamics in Public Safety Administration	S1			
<b>MGT 325</b>	Organizational & Group Dynamics	T1	<b>PSA 355</b>	Human Resources in Public Safety Administration	S2			
<b>MGT 326</b>	Organizational Theory	T2	<b>PSA 360</b>	America's Homeland Security	S2			
<b>MGT 327</b>	Organizational Change	T1	<b>PSA 425</b>	Counteracting Terrorism	S2			
<b>MGT 350</b>	Entrepreneurship	T1	<b>PSA 440</b>	Research Methodology in Public Safety Administration	S3			
<b>MGT 351</b>	Managing a Growing Business	T2	<b>PSA 465</b>	Global Perspectives in Emergency Management	S1			
<b>MGT 352</b>	Financing Entrepreneurial Ventures	T2	<b>PSA 495</b>	Public Safety Administration Major Capstone	S3			
<b>MGT 353</b>	Evaluating New Business Opportunities	T1	<b>PSY 101</b>	Psychology	T1, T2			
<b>MGT 360</b>	Small Business Management	T2	<b>PSY 216</b>	Psychology Statistics	T1, T2			
<b>MGT 370</b>	Operations Management	T2						
<b>MGT 371</b>	Logistics & Supply Chain Management	T1						
<b>MGT 425</b>	Union & Labor Relations	T1						
<b>MGT 431</b>	Performance, Compensation & Benefits	T2						
<b>MGT 450</b>	Leadership Practices	T1, T2						
<b>MGT 451</b>	Team Leadership	T2						

<b>F = Full 15-week semester</b> (8/26-12/8)		
<b>T1 = 8-week</b> Term 1 (8/26-10/20)		<b>T2 = 8-week</b> Term 2 (10/28-12/22)
<b>S1 = 5-week</b> Session 1 (8/26-9/29)	<b>S2 = 5-week</b> Session 2 (10/7-11/10)	<b>S3 = 5-week</b> Session 3 (11/18-12/22)

Visit us online at [CharterOak.edu](http://CharterOak.edu) for details about our academic services, tuition, payment plans, technology requirements, policies, and more. All courses are subject to change or cancellation.

# GET AHEAD – AND STAY AH

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# EAD!

*“Charter Oak just makes sense for busy adults to earn a needed degree. Charter Oak customizes programs to the customer ... the active adult who wants to complete a degree in a no-nonsense way.”*

*“Best option to incorporate credits from another school and avoid redundant classes and additional expense.”*

*“Charter Oak was a perfectly sized institution; not so small that course offerings were limited, and not so big that you couldn't talk to a real human being when you called ... it is 'right sized,' allowing professors, counselors, and staff to know their students and help them through challenging circumstances. It's the niche Charter Oak holds over other institutions.”*

*“Charter Oak allowed me to continue in my military career while pursuing my degree despite frequent training deployments and military commitments, not only here in the United States but at several overseas locations as well.”*

*“One of the BEST colleges in Connecticut! Thank you for helping me to achieve my dreams. I will recommend Charter Oak State College to other students.”*



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