



Thank you for your interest in the alternate route to certification in early childhood education offered at Charter Oak State College.

The program is offered each August through the following summer. New candidates may begin their coursework in August or January. Fieldwork is usually completed between April and August.

Steps to apply:

1. Contact Jo-Ann Stabler at (860) 515-3878 or jwilliamsstabler@charteroak.edu to let her know of your intent to apply to the program.
2. Send copies of ALL your official transcripts to Charter Oak State College.
3. Have Praxis I scores or SAT/GRE waiver sent to Charter Oak State College; ATTN: ARC Program Coordinator. If you have not already taken the Praxis I test, do so as soon as possible and request scores to be sent to Charter Oak State College, ARC program.
4. Complete the application form, and make sure you attach responses to the two written essay questions.
5. Send in your application and request two letters of reference and employer verification forms be sent to the ARC Program Coordinator

If you meet the minimum qualifications for the program, you will be invited to participate in an interview at Charter Oak State College. Final admission decisions will be based on a variety of criteria including knowledge of early childhood, strength of references, depth and breadth of work experiences, and capacity for academic inquiry as indicated by academic history and verbal expression skills.

Please contact me with questions about the application process:

Jo-Ann Stabler
ARC/ECTC Coordinator
Charter Oak State College
(860) 515-3878
jwilliamsstabler@charteroak.edu

ALTERNATE CERTIFICATE PROGRAM: EARLY CHILDHOOD EDUCATION Charter Oak State College

PROGRAM OVERVIEW

Certification Offered

Charter Oak State College offers an alternate route to the Connecticut Birth through Kindergarten (N-K) teaching certificate (112 endorsement: Integrated Early Childhood/Early Childhood Special Education). This teaching certificate qualifies professionals to work in public preschools, Birth to Three Early Intervention services, and public kindergartens only.

Application Process

Acceptance into the program will be based on a variety of criteria and includes an interview process. Interviews of qualified applicants take place on a rolling basis.

Minimum Qualifications

To be considered for the program, applicants must meet the following minimum requirements:

- Have completed a bachelor's degree with credits in child growth and development and typical and atypical development, psychology of learning and family studies. Candidates who have not completed at least 15 credits in Human Growth and Development will be required to do so before applying for certification. Foreign degree students must have their transcripts evaluated by State Department of Education: <http://www.sde.ct.gov/sde/cwp/view.asp?a=2613&q=321296>
- Have passed Praxis I after Sept 2014 or plan to apply for temporary certification prior to July 2017 or have SAT scores of at least 1100 and received a waiver from the State Department of Education. Scores (or waiver) must be received prior to enrollment in the program. CONCEPT scores and GRE scores will also be considered for waivers.

To sign up to take the test with ETS:

http://www.ets.org/praxis/ct?WT.ac=praxishome_states_121126

To request a waiver from SDE:

http://www.sde.ct.gov/sde/lib/sde/PDF/Cert/certform/ed_192.pdf

- Have attained a 3.0 cumulative *GPA*. Students with *GPA*s between 2.7 and 3.0 may petition in writing for consideration of a waiver based on a history of exceptional professional experience or recent academic excellence. Please contact the ARC Program Coordinator via email for this request at jwilliamsstabler@charteroak.edu.
- Have at least three years of verified full-time experience as an early childhood educator (with children ages birth through five) or as a home visitor providing educational services to families with children between the ages of birth to five.
- Two professional references.

Additional Considerations

All qualified students will be interviewed for the program. Final acceptance decisions will take into consideration candidates' knowledge base in early childhood, strength of references, depth and breadth of work experiences, and capacity for academic inquiry as indicated by academic history and written and oral expression skills.

Program Overview

This program will consist of intensive and accelerated instruction by expert faculty. Accepted students must complete an orientation, and individual learning activities prior to the beginning of the program. All students will receive orientation in the use of on-line learning technology and Charter Oak State College resources. Students will complete on-line coursework throughout the program as well as meet for weekend classes Saturdays (New Britain) at Charter Oak State College. Additionally, students must be able to complete multiple field-based projects throughout the duration of the program as well as complete an unpaid full-time internship during the spring and/or summer of enrollment. Field sites for the internship will be selected for the students by the ARC coordinator. Students must successfully complete all portions of the program as well as a final portfolio assessment in order to be recommended for teacher certification. Students who complete the ECE ARC program must obtain employment for 90 days with a temporary teaching certificate prior to receiving their initial teaching certification from the State Department of Education.

Program Costs

Tuition for the program is \$6,995.00. Payment plans are available. Books and supplies for the program are approximately \$300.

For more information:

Please contact: Jo-Ann Stabler, ECE ARC Coordinator, Charter Oak State College, (860) 515-3878, jwilliamsstabler@charteroak.edu

Birth to Five Early Childhood Education Alternate
Certificate Program Application

Last Name:		First Name:	M.I.
Alternate last name shown on transcript:			
E-mail Address:			
Home Address:			
City:	State:	Zip Code:	
Social Security Number: (optional)		DOB:	
Home phone (including area code):			
Alternate phone (including area code):			
Are you a Connecticut resident? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Are you a U.S. Citizen? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Have you ever been convicted of a felony? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Note: candidates in teacher certificate programs must complete background checks prior to student teaching, prior convictions will result in being unable to complete this part of your certification and result in dismissal from the program.</i>			
Are you a Charter Oak Student College graduate? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Current employer and position held:			
How did you hear about the Charter Oak ECE ARC Program?			

Demographics - (Optional) Please clearly mark all that apply

Hispanic or Latino	American Indian or Alaska Native	Asian	Black or African American	Native Hawaiian or other Pacific Islander	Two or more races	Non-resident Alien	Race/ethnicity unknown

GENDER - PLEASE CIRCLE: FEMALE OR MALE

1. Education List all educational institutions attended and degrees completed

Institution/Address	Major (ECE, Psychology, etc.)	Degree or Certificate Obtained	Graduation Date

Was your Cumulative GPA below 3.0 (are you requesting a GPA waiver)?

2. Professional Experience List all early childhood programs you have worked for. If more space is needed, please attach a separate sheet of paper.

Program Name:
Program Address:
Program Phone Number:
Date of Employment :
Position Held:
Supervisors Name:

Program Name:
Program Address:
Program Phone Number:
Date of Employment :
Position Held:
Supervisors Name:

Program Name:
Program Address:
Program Phone Number:
Date of Employment :
Position Held:
Supervisors Name:

3. The program requires a full-time unpaid internship in a setting selected by the program coordinator. Most internships take place in the Spring or Summer. How will you arrange for that time off with your current employer? If more space is needed please attach a separate sheet of paper.

4. Written Essay Questions: Prepare responses to each of the following questions and attach your answers to your application.

- 4A) why do you want to complete an alternate certification in Birth-5 at Charter Oak State College? (One page suggested)**
- 4B) Describe your vision of a high quality early childhood classroom. (One or two pages suggested)**

5. Check list:

	YES	NO	Date Rec'd
Have you requested your transcripts be sent to us?			
Are you a Charter Oak graduate?			
Did you request two letters of reference?			
Have you been convicted of a felony?			
Have you requested previous and current employers to complete the employment verification form?			
<p>Have you taken the Praxis 1 exam after September 2014 and requested they be sent to Charter Oak? If yes, what are your scores? What date did you take the PRAXIS 1?</p> <p>Reading: _____ Math: _____ Writing: _____</p>			
<p>If you answered no above, have you signed up to take the Praxis exam? If yes, date you will take the exam:</p> <p>_____</p>			
If you are requesting a GPA waiver, is it attached?			
What other information would you like us to know?			

Employer Verification Form
ECE ARC
Charter Oak State College

Directions: Make as many copies of this form as necessary and distribute to current and former employer. ***You must be able to demonstrate at least 3 years of successful employment (2250 hours) in the early childhood field.*** Provide each employer with a stamped envelope addressed to Jo-Ann Stabler, ECE ARC, Charter Oak State College, 55 Paul Manafort Dr, New Britain, CT 06050. Forms will not be accepted that are not received in sealed envelopes. ***This is not the same as a professional reference. In addition to this form, you must also request two letters of reference from individuals that know you well as an early childhood professional.***

Applicant name (Employee): _____

Supervisor's Name and Title: _____

Program Name and Phone Number: _____

Program Address: _____

Type of Program: (B23, Kindergarten, Public PreK, School Readiness, Head Start, Home Visitor, etc.) _____

I verify the above named applicant worked for my program from:

(List dates of employment) From: _____ to _____

Number of hours worked weekly: _____

Employer Signature and Date: _____

EMPLOYER RELEASE STATEMENT-CURRENT EMPLOYER ONLY

If you are currently his/her employer, please also read and check one of the following statements:

_____ I understand that if the candidate enrolls in the ECE ARC program that he/she will be required to complete an internship in the spring or summer as well as conduct several observations during workdays in the winter/spring. The candidate and I have discussed how the candidate will arrange for this time off from work and I am able to accommodate for this time off.

_____ I am not able to accommodate this time off.

Signature: _____ Date: _____

Please rate the employee on the following early childhood dispositions: (Pre-Enrollment Dispositions)

Ratings	Identifies with the field of early childhood education	Demonstrates fair, moral and ethical behavior	Committed to continual and collaborative learning	Demonstrates commitment to improving their own practice and becoming the best teacher possible	flexible and responsive to adjusting their practice when in the best interest of children	Exhibits a positive and caring attitude toward all children	Committed to providing culturally responsive and inclusive education	Values collaboration (“teaming”) among professionals and with families	Appreciates the role of the family in the life of the child	Committed to providing educational opportunities for the optimal growth and development of children
Exceeds Expectations										
Meets Expectations										
Emerging Practice										
Establish as Goal for her continued learning										

Candidate Name: _____

Date: _____