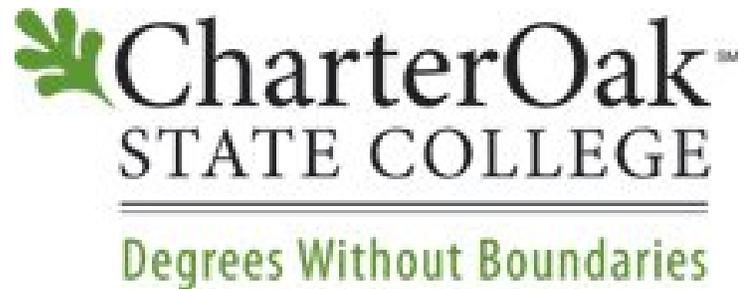


**CHARTER OAK STATE COLLEGE (COSC)
REGISTERED NURSE (RN) –
BACCALAUREATE IN NURSING (BSN) PROGRAM**



**NURSING PROGRAM
STUDENT HANDBOOK
2019-2020**

A Guide to Program Standards and Practices

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GENERAL PROGRAM INFORMATION

The *Nursing Program Student Handbook* is a guide to the standards and practices of the COSC RN-BSN Program. The RN-BSN Program is offered under the auspices and infrastructure of Charter Oak State College and the *Nursing Program Student Handbook* exists to support the specialized needs of the students, faculty, and staff of the RN-BSN Program. Please refer to the [Charter Oak State College Official Catalog](#) for general college policies applicable to all students.

Students are required to review and abide by the contents of the *Nursing Program Student Handbook* each academic year or upon re-entry into the program. A signed acknowledgement for receipt of the *Nursing Program Student Handbook* must be provided to the program administrator or designee (Appendix B).

Mission, Vision, and Philosophy for the RN-BSN Program

The Charter Oak State College (COSC) online RN to BSN program is designed to provide a quality, affordable, seamless, diverse, and accessible alternative for registered nurses prepared at the associate degree (AD) or diploma level to progress to the baccalaureate degree in nursing. The RN to BSN program has been designed to meet the recommendations of the *Connecticut Articulation Model for Nurse Educational Mobility* (CLN, 1992, 2014), established at the urging of the Connecticut state legislature in 1992 to maximize opportunities for nursing educational advancement.

Consistent with the mission of COSC, the **Mission** of the RN-BSN program is to facilitate academic progression of registered nurses (RNs) in partnership with employers to meet the healthcare workforce needs in Connecticut and beyond. Effective academic/workforce partnerships assist RNs to reach their goals and aspirations to improve health within the communities served.

In combination with the core nursing discipline courses, the strong liberal education component of the RN-BSN program is designed to help students acquire specific skills and knowledge to enhance critical thinking, communication, ethical decision making, and information literacy. The program has been designed to minimize redundant educational requirements between the baccalaureate and the AD or diploma in nursing.

The **Vision** of the RN-BSN program is to be a personally and professionally rewarding academic program of choice for RNs seeking to advance their education. The COSC RN-BSN program fosters diversity, innovation, quality, and excellence. As lifelong

learners, COSC RN-BSN graduates enhance their impact upon the lives of those they care for, their communities of practice, and the profession of nursing.

The COSC RN-BSN Program Philosophy:

Building upon the strong foundation of AD and diploma nursing preparation the COSC RN-BSN program philosophy is grounded in the metaparadigm of nursing, and a belief in dynamic, professional relationships between students, patients, peers, members of the interprofessional healthcare team, and faculty. The nursing metaparadigm describes the roles of the nurse and directs professional practice. The metaparadigm includes four concepts, the *Person**, the *Environment*, the *Nurse*, and *Health*. The *Person* is considered within *Environments* of care where the *Nurse* promotes *Health* and manages illness in partnership with the *Person* and the interprofessional health care team.

The COSC RN-BSN curriculum is guided by local, regional and national standards and trends within healthcare, higher education, and the nursing discipline. Organized through the integration of the *Massachusetts Nurse of the Future Nursing Core Competencies* (NOFCC, 2016), the curriculum is designed to meet the *Essentials of Baccalaureate Education for Professional Practice* (CCNE, 2008).

Role of the Baccalaureate Nurse

Beginning in 2013, Connecticut's leaders in nursing education and practice adopted the *Massachusetts Nurse of the Future Nursing Core Competencies* (NOFCC, 2016) to clarify the gaps in the education between nurses prepared at the associate and baccalaureate degree levels (Beauvais, et al., 2017). Committed to the preservation of the associate degree as an entry into professional nursing practice and 80% BSN by 2020, research was undertaken in Connecticut to explore best practices for RN-BSN education and to determine the ways in which the state's most recent AD graduates were advancing to the BSN (Perfetto, 2015; Perfetto, 2018; Perfetto, 2019a; Perfetto, 2019b). The research evidence and the gap analyses were both applied to develop the COSC RN-BSN Program as an effective solution to the essential academic progression of associate degree nurses.

Baccalaureate nursing education is guided by the *Essentials of Baccalaureate Education for Professional Practice* (CCNE, 2008). The nine essentials guide the work of nursing academicians with their students in baccalaureate programs:

- I. Liberal Education for Baccalaureate Generalist Nursing Practice
- II. Basic Organizational and Systems Leadership for Quality Care and Patient

- Safety
- III. Scholarship for Evidence-Based Practice
- IV. Information Management and Application of Patient Care Technology
- V. Healthcare Policy, Finance, and Regulatory Environments
- VI. Interprofessional Communication and Collaboration for Improving Patient Health Outcomes
- VII. Practicum Prevention and Population Health
- VIII. Professionalism and Professional Values
- IX. Baccalaureate Generalist Nursing Practice

Essential IX describes generalist nursing practice at the completion of baccalaureate nursing education.

The ten *Massachusetts Nurse of the Future Nursing Core Competencies* (NOFCC, 2016) provide the framework for the curriculum and assure that graduates are able to meet the *Essentials of Baccalaureate Education for Professional Practice* (CCNE, 2008). The competencies addressed throughout the program are:

1. Patient-Centered Care
2. Professionalism
3. Leadership
4. Systems-Based Practice
5. Informatics and Technology
6. Communication
7. Teamwork and Collaboration
8. Safety
9. Quality Improvement
10. Evidence Based Practice

End-of-Program Student Learning Outcomes

While providing nursing care to individuals, families, groups, communities, and populations within the health care system, COSC RN-BSN program graduates:

1. Demonstrate a strong foundation in evidence-based nursing practice through purposeful, informed, outcome-oriented thinking and action that reflects a commitment to lifelong learning.
2. Utilize and apply knowledge, critical thinking, and practicum decision-making

- skills to make sound practicum judgments that identify and address individual, population, and organizational challenges.
3. Integrate leadership skills of systems thinking, communication, and change facilitation to meet patient care and organizational needs across the continuum of care.
 4. Guided by the acquisition of a liberal arts education, utilize an ethical framework to advocate for patients amid economic, political, social, and demographic forces affecting the delivery of regional, national, and global health care.
 5. Integrate determinants of health and patients' cultural beliefs and practices into the delivery and management of care to promote health across the lifespan.
 6. Interact using effective communication skills with patients, families and interprofessional team members that fosters mutual respect and shared decision making to enhance patient satisfaction and health outcomes.
 7. Apply evidence-based practice models to identify and integrate scientific evidence to address practice issues and assure quality nursing care outcomes.
 8. Advocate for and participate in patient safety and quality initiatives as a member of the interprofessional healthcare team.
 9. Utilize informatics and patient care technology to enhance communication in the provision and management of safe, effective patient care.
 10. Incorporate professional nursing standards and accountability into practice as a member of the interprofessional healthcare team.

Program of Study

In addition to nursing professional standards, requirements for the Charter Oak State College Baccalaureate Degree in Nursing (BSN) conform to the requirements of the college. College requirements assure that students attain the Liberal Education required for Baccalaureate Generalist Nursing Practice (CCNE BSN Essential I), gain the knowledge and skills to succeed in the program, further develop their potential, and enhance their capability to engage in a lifelong process of learning. More in-depth information can be found at: <https://www.charteroak.edu/catalog/current/undergraduate-degree-requirements/>; https://www.charteroak.edu/catalog/current/undergraduate-degree-requirements/gen_ed_requirements.php; and [https://www.charteroak.edu/catalog/current/undergraduate-degree-](https://www.charteroak.edu/catalog/current/undergraduate-degree-requirements/gen_ed_requirements.php)

[requirements/ug_academic_residency_requirements.php](#).

The Charter Oak State College RN-BSN Program of Study can be accessed at: <https://www.charteroak.edu/catalog/current/undergraduate-programs-bachelors/nursing.php>. Information about the courses in the nursing program of study can be accessed at: <https://www.charteroak.edu/syllabus/>.

Approval and Accreditation

The Charter Oak State College RN-BSN program is licensed and accredited by the Connecticut Board of Regents for Higher Education and has submitted an application for accreditation by the Commission on Collegiate Nursing Education (CCNE).

ACADEMIC POLICIES AND REGULATIONS

Charter Oak RN-BSN students must be aware of the [Charter Oak State College Academic Policies and Regulations](#) prior to enrollment in the program. In addition to the general academic policies and regulations of Charter Oak State College, additional standards and practices are applicable to COSC RN-BSN students. Individual course policies and expectations are found in course syllabi and may be more stringent.

Registered Nurse Licensure Requirement

Successful completion of a nationally accredited registered nursing program is required for admission to the COSC RN-BSN Program. Verification of unencumbered licensure as a registered nurse is required for registration for any nursing course beyond NUR 301. Unencumbered RN licensure will be verified annually for all COSC RN-BSN students; students for whom this cannot be officially verified will be asked to change their degree or withdraw from the RN-BSN program.

Attendance Policy

The practicum courses in the COSC RN-BSN program (NUR 320 and NUR 495) have specific attendance requirements. These requirements can be found within the course syllabi.

Course Transfer Policy

COSC RN to BSN students may transfer in two (2) nursing courses from another RN-BSN program with grades of 'C' or above, provided the credits were earned at another regionally accredited institution. The credits must be equivalent to the content and credit amount offered in one or two of the required nursing courses and subject to approval of the Nursing Director. All courses in the RN-BSN Program have requirements to assist students

to prepare for required practicum experiences in NUR 320 and NUR 495; thus students receiving transfer credit will be required to complete these requirements.

Course Grading Policy

Students who are unsuccessful in the practicum component of a nursing course will receive a grade of F for the entire course regardless of performance in other areas of the course. In these cases, students will be afforded the opportunity to repeat these courses once, pending assessment of their readiness in collaboration with course faculty, academic counselors, and the program director. Consult NUR 320 and NUR 495 course syllabi for more specific information.

Course Repeat Policy

COSC RN-BSN students are required to repeat a nursing (NUR) course if they receive a final course grade lower than a C. Both attempts of the course will appear on the transcript. The most recent grade will be calculated into the grade point average and will be applied to the degree. Students are advised to contact Financial Aid prior to repeating a course.

If a *COSC RN-BSN student* fails (C- or below) or withdraws from (W or AW) a Nursing (NUR) course, the student must retake the course. If the student fails (C- or below) or withdraws from (W or AW) the course a second time, the student will be dismissed from the Nursing program, but may continue their studies in another major.

Graduation Requirement

In order to meet accreditation requirements, the COSC RN to BSN Program must demonstrate that students complete the degree within a reasonable span of time. Students will receive academic counseling to support completion of the BSN within 3 calendar years. In order to support this rate of completion an individualized plan of study will be designed for each student in collaboration with their academic counselor. The plan of study will prescribe an order for the completion of general education and nursing course requirements to achieve an acceptable work-life-school balance consistent with student success.

Inactive Student Policy

COSC RN-BSN students must show evidence of academic progress. In the absence of evidence of academic progress (i.e. by taking courses at Charter Oak, submitting any transcripts for courses taken elsewhere, standardized examination score reports, or prior

learning evaluations) for 1 year, the student will receive a letter from the Registrar's Office in early July of the second year notifying the student that progress needs to be demonstrated. If no transcripts, score reports or confirmation of Prior Learning Assessment (PLA) completion have been received by December 30th of that year, the student will be administratively withdrawn from the RN-BSN program. If the student wishes to return, they will need to go through the application process and will be required to meet current degree requirements.

STUDENT RIGHTS AND RESPONSIBILITIES

Non-discrimination Statement

The COSC RN-BSN Program abides by the [Charter Oak State College Policy of Nondiscrimination](#), compliant with all applicable federal and state laws. Please refer to this policy for guidance.

Office of Accessibility Services

The COSC RN-BSN Program is committed to the goal of achieving equal educational opportunities and full participation in higher education for persons with disabilities who qualify for admission to the program and college. As an online institution, Charter Oak is uniquely positioned to work with students using a variety of modalities and is able to serve students with a wide range of disabilities. In order to receive accommodations, a student must be registered with the Office of Accessibilities. To find out more about accommodations or to request services, visit the Office of Accessibility website at <https://www.charteroak.edu/current/services/accessibility.php>.

Student Advisement

Each student is assigned an academic counselor for guidance related to the nursing program. It is advised that students contact their assigned academic counselor at least once a semester to review their plan of study and discuss strategies for success. The COSC academic counselors provide access to information and resources pertinent to the student to support progression in the program. Through the help of academic counseling, nursing students are connected with resources and opportunities available through the college to assist them in meeting their academic and career goals.

Program Costs, Tuition, and Fees

Information about program tuition, fees, and financial assistance can be found at https://www.charteroak.edu/catalog/current/fees_financial_aid_scholarships/. In addition to

COSC tuition and fees, expenses for students in the nursing program may include specific learning resources, travel and parking fees, and requirements to engage in practicum experiences such as immunizations, toxicology screening, and criminal background checks.

Academic Honesty

A fundamental tenet of all educational institutions is academic honesty; academic work depends upon respect and acknowledgement of the research and ideas of others. Students in the COSC RN-BSN Nursing Program are expected to integrate and apply the standards of the most recent *Publication Manual of the American Psychological Association* (APA) to all aspects of the writing process.

Because Charter Oak State College is a nontraditional college, and the student's work is done at a distance, upholding academic integrity is of utmost importance. Charter Oak State College expects its students and faculty to uphold high standards of academic honesty in their scholarship and learning.

Plagiarism

Charter Oak uses electronic monitoring to check students papers for plagiarism. Currently Charter Oak is using the plagiarism detection website, [Turnitin](#). When a paper is submitted to Turnitin.com for review, the paper becomes part of the Turnitin.com database. If the paper has already been submitted to Turnitin.com, it will check the second paper against the first paper and it will show line by line the similarities in the two papers and calculate the percentage of similarity. Students are expected to submit all written assignments to Turnitin to avoid the sanctions associated with plagiarizing threaded discussions, written and oral assignments. Please review the sanctions associated with any form of plagiarism located in the [Charter Oak State College catalog](#).

Additional general expectations for academic honesty can be found at https://www.charteroak.edu/catalog/current/student_rights_responsibilities/academic_honesty_policy.php. For specific course related expectations consult course syllabi.

Student Conduct

In general, Charter Oak State College and the Connecticut Board of Regents for Higher Education have the obligation and right to institute appropriate disciplinary action when a student ignores or fails to act in accordance with applicable codes of conduct. The *Student Code of Conduct* provides the procedures for the investigation, definitions of terms, and resolution of complaints regarding student conduct, including those involving sexual misconduct. Students should refer to the related policies, standards and practices at

https://www.charteroak.edu/catalog/current/student_rights_responsibilities/student_code_conduct.php and

https://www.charteroak.edu/catalog/current/student_rights_responsibilities/sexual_assault_policy.php

As registered nurses, COSC RN-BSN students not only represent themselves but also the nursing program and the trusted nursing profession. COSC RN-BSN students are expected to demonstrate and uphold professional behaviors according to the regulatory, legal, and ethical principles of the profession in both academic and practicum settings. As such, character and behavior consistent with the [*ANA Code of Ethics for Nurses*](#) with Interpretive Statements is required of students at all times, regardless of setting.

Social Media, Personal Electronic Devices, and Recordings

Selected portions of the COSC RN-BSN curriculum are taught, reinforced, or reviewed using educational software, instructional media, publisher resources, computer programs, audio/video recordings, etc. Students are required to adhere to all copyright policies when using these resources.

COSC RN-BSN students are reminded that posts to any social networking or social media (i.e. Facebook, Twitter, blogs, Snapchat) must reflect the same behavioral standards of honesty, respect, consideration, and professionalism that are expected in academic and practicum environments. In any social media posts or communications, students must adhere to restrictions related to privacy for fellow students, faculty, and clients/patients in accordance with the federal [*Health Insurance Portability and Accountability Act \(HIPAA\)*](#). Information related to practicum experiences must NOT be posted on any social media. Inappropriate use of social media by students is subject to disciplinary action up to and including dismissal from the program.

Students should review and refer to [*A Nurses Guide to Social Media*](#) made available through the *National Council of State Boards of Nursing* (NCSBN) and the [*American Nurses Association \(ANA\) Principles for Social Networking and the Nurse*](#) for additional guidance.

Request for Letter of Recommendation

Students requesting a letter of recommendation for prospective employers or for college or scholarship applications are required to complete a *Faculty Recommendation Request Form* (Appendix A) and submit it to the faculty member who will write the recommendation.

PRACTICUM EXPERIENCE REQUIREMENTS

Health Requirements

The Charter Oak State College Immunization Exemption Policy

[https://www.charteroak.edu/catalog/current/student_rights_responsibilities/immunization.ph](https://www.charteroak.edu/catalog/current/student_rights_responsibilities/immunization.php)

[p](https://www.charteroak.edu/catalog/current/student_rights_responsibilities/immunization.php) does not apply to RN-BSN students. Documentation of specific student health requirements is mandatory prior to participation in any practicum experience. Students are to utilize the COSC RN-BSN student *Health Assessment Form* and abide by procedures for submission of the form for review. Students are required to follow all instructions for documentation of immunization status with the required laboratory reports and the health care provider's signature. Certain items may require annual follow-up during the program (i.e. flu vaccine, Hepatitis B vaccination). Failure to complete and submit requirements in accordance with the COSC RN-BSN student *Health Assessment Form* by the required deadlines may result in the inability to participate in practicum experiences.

Students who elect to decline the Centers for Disease Control (CDC) recommendations for Hepatitis B vaccination of healthcare providers must complete the *Hepatitis B Declination form*.

Exceptions to the completion of the Health Assessment Form may be made for students authorized to complete practicum experience(s) at their place of employment only with authorization by a qualified representative.

Criminal Background Check & Toxicology Screening

Due to practicum affiliate agreements, criminal background checks and toxicology (drug) screening may be required prior to participation in practicum experiences. Students must follow instructions for obtaining criminal background checks and toxicology screenings and utilize the vendor adopted by Charter Oak State College. Results of criminal background checks and toxicology screening do not become a part of the student's educational record, as defined by the Family Educational Rights and Privacy Act ("FERPA").

Exceptions to the completion of the Criminal Background Check & Toxicology Screening may be made for students authorized to complete practicum experience(s) at their place of employment only with authorization by a qualified representative.

The following procedures and guidelines apply to criminal background checks and toxicology screening for any student:

1. Fees for all screenings must be paid by the student;
2. The need for additional screening/assessment beyond the initial screening/assessment is related to practicum affiliate requirements and/or results of the initial screening/assessment;
3. Notification and recordkeeping of toxicology screening results and/or criminal background checks are performed in a manner that ensures the integrity, accuracy and confidentiality of the information;
4. Students are not allowed to hand-deliver results of either toxicology screening or criminal background checks;
5. Students are required to sign a release for results of toxicology screenings and criminal background checks to be sent to Charter Oak State College.
6. Student refusal of either the background check or toxicology screening will result in dismissal from the nursing program due to the inability to complete practicum requirements.

Criminal Background Checks

Students who are found guilty of committing a felony and/or misdemeanor can be prevented from participating in practicum experiences per practicum facility policy. If a student is unable to be placed at a practicum site, the student will not be able to meet student learning outcomes. In this case, the Director will contact the student and provide an opportunity for the student to withdraw from the program. Refusal to withdraw from the program will result in dismissal from the program. Students have an on-going duty to inform the Director of the Nursing Program of any conviction that occurs after the initial criminal background check and/or while they are enrolled in the nursing program. Failure to report a conviction can result in dismissal.

Toxicology Screening

Positive toxicology screens can prevent students from participating in a practicum experience per affiliate contractual agreements. The following guides the response to a **positive** toxicology screening for any student:

1. All specimens identified as non-negative/positive on the initial test shall be confirmed, reviewed, and interpreted by the vendor;
2. The student is required to provide documentation by a healthcare provider in the event there is a medical explanation for a positive result (i.e. the result of a prescribed medication).
3. In accordance with federal law, a positive toxicology screen for legally prescribed marijuana can prohibit a student from being placed in a practicum setting that accepts federal funding.

Toxicology screening results that require retesting include but may not be limited to:

1. Vendor reports the screening specimen was diluted;
2. If a student challenges a result, only the original sample can be retested.

If a student tests positive for drugs that are illegal substances, non-prescribed legal substances, or the student is deemed unsafe for the practicum setting by a healthcare provider, the student will be immediately dismissed from the Nursing Program.

Readmission following dismissal from the program in response to a confirmed positive toxicology screen is subject to re-entry guidelines and the following conditions:

1. The student provides documentation from a qualified healthcare professional indicating status of abuse, addiction, or recovery, and/or documented rehabilitation related to the alcohol/drug abuse;
2. Documentation of a confirmed negative toxicology screen immediately prior to readmission; and,
3. All other readmission/re-entry requirements are met.

Students may also be required to submit additional toxicology screening during the nursing program in accordance with affiliate contractual agreements or when reasonable suspicion of impairment exists. Observations that constitute reasonable suspicion may place the student at risk for disciplinary action up to and including program dismissal. Reasonable suspicion screening may be a response to observations by faculty and/or staff to include, but not be limited to, the following:

1. Physical symptoms such as slurred speech, unsteady gait, confusion or other manifestations of drug/alcohol use;
2. Presence of an odor of alcohol or illegal substance;
3. Abnormal conduct or erratic behavior during practicum learning activities, chronic absenteeism, tardiness, or deterioration of performance during the practicum regardless of any threat to patient safety;
4. Suspected theft of medications including controlled substances while at the practicum facility; and
5. Evidence of involvement in the use, possession, sale, solicitation or transfer of illegal or illicit drugs while enrolled in the Nursing Program.

Basic Life Support (BLS) Certification

COSC RN-BSN Students are required to provide documentation of current health care provider training in Basic Life Support (CPR & AED) for the adult, child, and infant prior to beginning clinical practicum experiences. A training certificate can only be earned through the *American Heart Association* or the *American Red Cross* and must remain current throughout the nursing program. Failure to comply will result in exclusion from

the practicum learning experience.

Health and Safety Training

COSC RN-BSN students are required to successfully complete any training required by the practicum site prior to participation in on site learning. the online [CT Hospital Association \(CHA\) Health and Safety Training Course](#) is required prior to participation in practicum experiences in health care facilities in Connecticut. Please see the *ACORN RN-BSN Program Student Page* to access and submit the completed test.

Transportation & Parking

COSC RN-BSN students are responsible for transportation to and from practicum sites. Students are subject to the parking regulations established by practicum agencies and are expected to park in designated areas only. If a violation occurs, the car may be towed at the student's expense. Charter Oak State College is not responsible for travel, parking, towing expenses or injury to property sustained at a practicum site.

Dress Code

Student apparel and grooming during practicum experiences must conform to health, sanitation, safety, professional standards, and practicum agency policies. Professional attire should also be worn when attending Charter Oak State College sponsored activities/events. Unless specific requirements are in place by the practicum site, COSC RN-BSN students should choose business casual attire for the experience. Personal Protective Equipment (PPE) should be donned if appropriate per practicum site policies. It is mandatory for all students to identify themselves as a COSC RN-BSN student during practicum experiences using the student identification badge provided through the college. Jewelry should be kept to a minimum; wedding bands, medical identification bracelets, etc. are appropriate. Visible tattoos are discouraged and should be covered if possible and/or in accordance with practicum site policies.

Practicum faculty/instructors reserve the right to dismiss or restrict a student from the practicum setting for failure to comply with the dress code or for extremes in personal grooming. Dismissal or restriction from the practicum area may result in dismissal from the program.

References

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Perfetto, L. (2019b) Preparing the Nurse of the Future: Emergent Themes in Online RN-BSN Education, *Nursing Education Perspectives*, 40(1);18-24.

APPENDIX A

CHARTER OAK STATE COLLEGE (COSC)
REGISTERED NURSE (RN) - BACCALAUREATE IN NURSING (BSN)
PROGRAM

Faculty Recommendation Request Form

Date: _____ Name of Faculty Requested for Recommendation: _____

Title: _____

Name of Student Requesting Recommendation: _____

Student ID Number: _____

Student Address: _____

City: _____ State: _____ Zip: _____

Would you like a copy of the recommendation sent to you? Yes No

Reason requesting Recommendation: _____

Position Applied For: _____

Name of Organization Applied to: _____

Address to Send Recommendation: _____

Signature of Student: _____

By signing and completing this form, you are authorizing the above-mentioned faculty to release your student records. The faculty has the option to decline a request for recommendation.

FOR FACULTY USE ONLY

Recommendation Written: Yes No

If no, please explain:

Date Recommendation Was Sent: _____

Faculty Signature: _____

Please retain a copy of the recommendation for your files.

**CHARTER OAK STATE COLLEGE (COSC)
REGISTERED NURSE (RN) - BACCALAUREATE IN NURSING (BSN)
PROGRAM**

Nursing Program Student Handbook Acknowledgement of Receipt and
Agreement to Comply

COSC RN-BSN students are responsible for reading and complying with the information that appears in the current *Charter Oak State College Official Catalog*, and the 2019-20 *Nursing Program Student Handbook*. The *COSC Nursing Program Student Handbook* is a guide to specific practice standards for the nursing program of study. Failure to comply with nursing program standards and practices will lead to a review of student behavior and possible disciplinary action, up to and including dismissal from the Program.

Charter Oak State College reserves the right to modify any statement in the 2019-20 *Nursing Program Student Handbook*. If changes are made, they will be provided to students through a *Nursing Program Student Handbook Addendum*. Regardless of entry date, students must abide by the COSC RN-BSN Program Standards and Practices in accordance with the most recent edition of the *Nursing Program Student Handbook*.

I, _____, acknowledge receiving and reading the 2019-20 Nursing Student Handbook, and

I agree to comply with the standards and practices stated in the *Nursing Program Student Handbook*.

I acknowledge that prior to signing I have been provided the opportunity to seek further clarification.

I understand this statement will be placed in my nursing program student record.

Student Name (Print): _____

Student ID Number: _____

Signature: _____

Date: _____